



Academies Trust

## Nursery Officer | Co-op Academy Beckfield

Permanent | Term-time only | 36 hours per week | Required ASAP

**SCP 22-25 | £21,074 - £23,111 FTE | £17,006.76 - £18,657.60 pro rata (Hours 8.00am-3.30pm plus 1 hr EYFS meeting)**

Co-op Academy Beckfield is an inspiring place to work and learn and as part of the Co-op Academies Trust, aims to secure excellence in all aspects of its work. We are currently seeking to appoint an enthusiastic and committed professional to work closely with pupils who may have specific learning needs or challenges with their social, emotional and mental health and/or engagement issues.

As a Nursery Officer at Co-op Academy Beckfield, the colleague appointed will join a talented Early Years team providing support for various curriculum programmes and will guide pupils, via interventions, to overcome barriers to learning in order for them to achieve their full potential. Support may be provided on a whole-class, specific cohort or one-to-one basis and can be inside or outside of the learning space.

The role is varied, and we are looking for an adaptable, flexible and resourceful individual who can cope in a high-pressure environment and deal with constantly changing priorities. This is a fantastic opportunity to be part of our Academy, joining a highly motivated and forward-thinking staff team and contributing to our next level of successful development.

### THE SUCCESSFUL CANDIDATE WILL:

- Hold a relevant qualification (NNEB or BTEC Nursery Nursing, CACHE Diploma in Childcare & Education, NVQ Guidance and Educational Level 3 or above, B.Ed Early Years or other appropriate Early Years qualification)
- Be able to work on their own initiative and as part of a team
- Two years post qualification experience working with young children
- Possess the confidence to deal with challenging behaviour and a wide range of abilities and learning needs
- Be able to plan and deliver lessons effectively on a short term cover basis
- Have a high level of communication skills and the ability to relate positively to children and adults

### ROLE REQUIREMENTS:

- Working within the Early Years team to deliver excellent teaching and learning
- Coaching children on a one-to-one or group basis
- Supporting and working with parents and families in close partnership
- Supporting assessment and evidencing learning
- Working with the Classroom Teacher to create a stimulating learning environment, displays and learning resources
- Creating opportunities for all learners to reach their potential, irrespective of ability and maintain a safe and positive environment for all learners

### WHAT WE OFFER:

- Term-time hours
- Excellent opportunities for personal and career development within the Co-op Academies Trust
- Local Government Pension Scheme
- Employee benefits such as retail discounts, reduced gym membership and free access to a 24/7 Employee Assistance Programme

**Completed application forms should be sent to [recruitment@beckfield.coop](mailto:recruitment@beckfield.coop) for the attention of the Headteacher, Johanna Jobson.**

Co-op Academy Beckfield is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Appointments are made subject to an enhanced check with the Disclosure and Barring Service and a medical declaration.

"Co-op Academies Trust, as an aware employer is committed to safeguarding and protecting the welfare of children and vulnerable adults as its number one priority. This commitment to robust recruitment, selection and induction procedures extends to organisations and services linked to the Trust on its behalf".

**Closing date: Monday 11 March 2019 at 9am**

**Interviews: Tuesday 19<sup>th</sup> March 2019**